

# COVID-19 FAQs FOR EMPLOYEES



## **Q: What actions has L3Harris taken in response to the COVID-19 situation?**

**A:** To protect our employees, we are implementing rigorous safety procedures – enabling 50% of employees to work from home; instituting stringent hygiene protocols, redesigning workspaces to ensure social distancing and staggering work shifts where critical work is underway; and eliminating travel and attendance at external events. In addition, we’ve activated a relief fund for employees who may have experienced an unexpected financial burden. We are expanding our back-up childcare service, employee assistance program, paid time off policy, and other services.

## **Q: How is L3Harris determining what additional actions should be taken?**

**A:** We are committed to rapidly responding to the COVID-19 situation and remain in close contact with emergency management and public health organizations to stay informed and aligned with real-time recommendations.

## **Q: The “stay-at-home” restriction in my state has been scaled back. Does that mean I need to go to my L3Harris facility?**

**A:** No. L3Harris will be following a phased approach to returning employees currently working remotely to our facilities. Your supervisor will advise you when it is time for you to return to the facility. L3Harris is leveraging state, national and CDC guidelines as well as advice from a board-certified doctor to drive decisions on welcoming back remote workers to L3Harris facilities. The timing and circumstance for returning remote workers will be tailored for each facility.

## **Q: Is there a point of contact for questions?**

**A:** Employees are encouraged to reach out to managers or your human resources partner for more updates and potential impact(s) for your specific location. You can also send your questions to our monitored email box.